

Metropolitan Local Human Rights Committee

Virginia Home for Boys and Girls

8716 W. Broad St.

Richmond, Va. 23294

Bi-Monthly Meeting

September 10, 2013

Minutes

Group A

1. Meeting was called to order by Barry Vassar, Chair at 1:04 PM
2. **Introductions** – LHRC members, providers and OHR Advocate introduced themselves and Group A determined that for this meeting, Latisha Wilkerson would take the minutes.

LHRC Member Present:

Barry Vassar, Chair

Edward Gerhard, Vice-Chair

Brittany Chadwick, Member

LHRC Members Absent:

Monique Tinsley, Secretary

Providers Absent:

Committed Counseling Program

Family In Care Intervention Services, LLC

Family AriZen

J and G House of Beginnings

River Services

Others Present:

Michael Curseen, Regional Advocate

3. **Approval of Minutes for July 9, 2013** – Brittany Chadwick from the LHRC committee made a motion to approve the minutes from the 07/09/13 meeting with a correction to item # 4 of the Treasurer's Report. Virginia Home for Boys and Girls are exempt from paying dues since they provide the meeting location and have no outstanding dues. The motion was seconded by Ed Gerhard (vice chairmen), and the committee voted and approved the minutes
4. **Public Comments** – None
5. **Provider Treasurer's Report** – Tonya Blaine provided the Treasure's Report covering April – July 2013. The balance on hand as of August 1, 2013 was \$4,039.24

Old Business:

- A. **LHRC Follow-up RE: Corrections to Quarterly Reports for 2nd Quarter (April 1, - June 30 2013)**

Group A

- **All Family Matters** – need to use current form (2nd request) **(Report Received)**
- **Independent Family Services, LLC** – Pg. 3, question 1 and pg. 4 question 4 needs clarification. **(Report Not Received)**
- **Moore Cole Group Home** – Pg. 4, question 1 needs clarification **(Report Not Received)**

Group B

- **REM Virginia** – Pg. 3, question 1 needs additional detail –**(Report Received)**
- **Stepping Stones Towards the Future** – Pg.1: Information is listed under wrong heading and should be removed and reentered on pg. 9 under question 2. On pg. 3, abuse information listed should be removed and reentered on pg. 1 under the abuse section. **(Report Received)**
- **Youth Builders** – Pg. 1, # of allegations listed should equal 2 **(Report Received)**

Mr. Vassar asked for a motion for citation for failure to comply with a request made by the LHRC for both Independent Family Services and the Moore Cole Group Home. Ms. Chadwick made the motion, seconded by Mr. Gerhard, and the committee voted to recommend both providers for citations.

- B. LHRC Follow-up RE: Family Services of Virginia:** Review of Behavioral Intervention Model selected. Item was deferred to Group B LHRC meeting for November 12, 2013

New Business:

- I. Metropolitan LHRC Revised Meeting Dates and Reporting Requirements** – Mr. Barry Vassar, Chair
- II. LHRC Provider Attendance Requirement:** Mr. Barry Vassar, Chair
- III. LHRC Requests for Review of Documentation:** Mr. Barry Vassar, Chair
- IV. Group A Provider Minutes** – Family In Care Intervention Services agreed to record the minutes for Group A.
- V. Human Rights Report:**
Mr. Curseen distributed reference information on CHRIS Reporting Requirements and Documentation
- VI. Secretary's Report:** 11 of 15 Group A affiliates attended today's meeting. Affiliates Absent: Committed Counseling Services; Family AriZen; J and G House of Beginnings and River Services. Mr. Vassar called for a motion to cite the aforementioned providers for failure to attend. Ms. Chadwick made the motion, Mr. Gerhard seconded the motion and the LHRC voted to recommend the aforementioned providers who were absent for citation.
- VII. Next Meeting:** Mr. Vassar announced that the next LHRC meeting would be **November 12, 2013 for Group B** and that Group A would meet again on January 7, 2014.
- VIII. Adjournment:** 1:31 P.M.